



**JOB DESCRIPTION**

<b>POSITION</b>	<b>Construction Mechanic</b>	<b>Salary Grade:</b>
<b>DEPARTMENT</b>	<b>Field Construction- Mentor, OH</b>	<b>FLSA Status: Non-Exempt</b>
<b>REPORTS TO</b>	<b>Operations Manager -Mentor</b>	<b>July,2021</b>

**PRIMARY FUNCTION**

The Mechanic performs a wide variety of tasks in the field relating to the planning, installation, and maintenance of piping system, and to serving its residential, commercial and industrial customers. This individual’s primary work is on the piping system, pressure regulating equipment, customer meters, and commercial and industrial gas equipment. Duties may include installations, rebuilds, and adjustments of any aspect or component of the gas utility infrastructure.

The Construction Mechanic position is primarily responsible for the daily construction, repair, maintenance, and operations of the gas system. They will be proficient in the safe and efficient operation of excavation equipment and it’ transportation. They will have a strong knowledge of excavation best practices, and installation and maintenance methods required to work on regulated gas systems. This position reports daily to the Operations Manager to ensure safety, quality, and efficiency.

**Construction**

- Lead a crew on new construction and maintenance activities
- Maintain company vehicle and equipment
- Control company inventory
- Provide as-built information for company records
- Self-inspect company construction activities
- Foster a team atmosphere

**Miscellaneous**

- Maintain Operator Qualification certification
- Have or Obtain a Class A CDL
- Participate in the on-call rotation for emergency work
- Respond to Emergency situations
- Maintain company tools and equipment
- Be a leader, advocate and champion for safety and quality

**QUALIFICATIONS**

High school diploma is required for this position. Experience operating heavy equipment is required. The individual will be expected to have or obtain a commercial motor vehicle license.



### **COMPETENCIES**

- Ability to clearly communicate complex ideas verbally and in writing. Communication is crucial for ease of understanding between customers, authorities, and fellow employees.
- An analytical ability to investigate electrical and mechanical indications and use them to arrive at solutions to complex problems.
- Experience as a heavy equipment operator; possession of a manufacturer's certificate of training in electronic control devices; experience in corrosion control and the utility pipeline or plumbing industries;
- A motor vehicle operator with valid license is required, and the applicant must be bondable with no record of felony convictions. (Class A CDL will be required)
- Experience with the Microsoft Office suite is desirable.

### **WORKING CONDITIONS**

#### **PHYSICAL DEMANDS:**

Daily activity is fast paced, physically demanding, and with production goals. Duties involve heavy lifting and manual labor. The individual must be available for emergency call-outs and be able to work extended hours; job site reporting is common.

Majority of the workday is spent outdoors; therefore this individual is exposed to (and must have tolerance for) extremes of heat, cold, noise, and dust. Exposure to construction equipment and normal driving hazards is encountered regularly.

#### **SAFETY SENSITIVE JOB:**

This is a safety sensitive job and as such is subject to random drug testing as required by the U.S. Department of Transportation (D.O.T.). Employment is contingent upon passing a pre-employment physical examination and completing DOT OQ courses.

This job description is not a contract nor implied to be all-inclusive. As a result duties may change from time to time. This description should be reviewed at least annually to ensure duties are appropriately stated. The employee's signature acknowledges receipt of this description.

**Employee Name** \_\_\_\_\_

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_