



Position Title Director of Internal Audit and Enterprise Risk Management
Company Hearthstone Utilities, Inc
Location Remote
Department Finance
Posting Date 8/11/22 Posting Expiration Date 9/1/22

JOB SUMMARY

The Director of Internal Audit and Enterprise Risk Management (IA/ERM) will work closely with business and executive leaders to develop and build an IA/ERM program that supports the organization's vision and growth strategy in a highly regulated industry. Provides independent oversight and thought leadership for IA/ERM disciplines ensuring that plans, frameworks, standards, and processes provide appropriate risk and compliance coverage. Partners and collaborates across the entire business to be an advocate for IA/ERM related activities and strategies. Cultivates a culture of risk management of across all levels of the organization, breaking down risk management concepts into plain language in order to facilitate a high level of engagement. This is a remote/work from home job opportunity with anticipated 15-20% travel to company locations within the United States.

PRIMARY RESPONSIBILITIES

- Develop a strategy and operating model for the IA/ERM function that identifies risks, assesses impact, provides mitigation strategies, and creates awareness and engagement throughout the organization.
- Leads the implementation and monitoring of IA/ERM activities and processes at varying levels of the business to establish relevant results.
- Facilitate the audit process by preparing plans, conducting audits, documenting findings, and resolving issues to ensure compliance with local, State, and Federal laws and regulations.
- Manage and coordinate the presentation and communication of IA/ERM results to business leaders, executives, and the appropriate Board Committees. Works closely with executives and senior leaders to ensure outstanding issues are understood, accepted, and properly followed up on.



- Serves as a subject matter expert within the business for all IA/ERM matters. Works collaboratively and actively seeks out relationships with internal and external key stakeholders to ensure effective plans and practices are in place.
- Identify and implement new ways of approaching engagements to add value and create efficiencies. Utilizes technology to enhance the overall effectiveness of IA/ERM.
- Reports to Committee of Board of Directors on risk management and internal audit activities.

REQUIRED QUALIFICATIONS

- Bachelor's degree required in Business, Accounting, Finance, Analytics, Information Systems, or other Business area.
- At least 10 years of working experience required in Internal Audit/Enterprise Risk Management with regulatory frameworks and compliance standards.
- One or more of the following professional designations preferred:
CPA/CIA/CRP/ARM/CRM/CRMA/CIA/CISA.
- Demonstrated experience in audit planning, execution, documentation, drawing conclusions, report-writing, vetting, report issuance, and follow-up.
- A strong team player with a positive attitude who could collaboratively work with all levels of across businesses and departments.
- Strong analytical skills and problem-solving abilities.
- Strong communication skills, including breaking down complex business concepts into plain language an engaging employees across all levels of the organization.
- Ability to think conceptually and produce desired results.